

**MINUTES –SPECIAL SCHOOL BOARD MEETING AND WORK SESSION – FEBRUARY 26, 2009, AT 6:00 P.M. IN THE CHAMISA ELEMENTARY GYM**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER**

The Los Alamos School Board held a Special Board Meeting and Work Session on February 26, 2009, in the Chamisa Elementary gym. Mr. Girrens called the meeting to order at 6:01 P.M.

**3. ROLL CALL**

Present: Steve Girrens, President  
Joan Ahlers, Vice President  
Kenneth Johnson, Secretary  
Jody Benson, Board Member  
Alison Beckman, Board Member  
Mary McLeod, Interim Superintendent  
Kate Thomas, Assistant Superintendent  
John Wolfe, Director of Business Services  
Cathy McAnally, Recording Secretary

**4. APPROVAL OF AGENDA**

Ms. Ahlers made a **MOTION** to approve the agenda as amended by adding a public comment section. The **MOTION** passed unanimously.

**Public Comment:** A parent reported that her student was bullied on the playground at Pinon Elementary during noon recess. She has been unable to make contact with the principal but planned on going to the school tomorrow morning. She felt that there is an on-going bullying problem in the district.

Since this meeting is the final meeting while Mr. Girrens and Ms. Beckman are on the Board, Dr. Johnson thanked both of those Board members for their service during the past four years.

**5. APPROVAL OF MINUTES – REGULAR SCHOOL BOARD MEETING – FEBRUARY 10, 2009, AND SPECIAL SCHOOL BOARD MEETING – FEBRUARY 17, 2009**

Ms. Ahlers made a **MOTION** to approve the minutes of the Regular School Board meeting of February 10, 2009, and the Special School Board meeting of February 17, 2009. The **MOTION** passed unanimously.

**6. AUDIT REPORT FOR 2007/2008 FISCAL YEAR**

Mr. Wolfe introduced Mr. J.J. Griego, district auditor. Mr. Griego advised the Board that the district received an unqualified audit, the best an auditor can give a district. In the prior year, the district received a list of ten findings on the audit. This year, Mr. Griego reported only two findings. One finding addressed a problem with gate receipts being deposited within the 24-hour required timeframe. He added that this requirement was a problem for every district. The second finding was in the area of Budget Adjustment Requests so that actual expenses were matched to actual budgets. After Mr. Griego responded to Board questions, Mr. Wolfe thanked the audit firm and its employees for their services. He also thanked his department for their teamwork, which resulted in this excellent audit report. Ms. Benson made a **MOTION** to accept the auditor's final report for the year ending in June 2008. The **MOTION** passed unanimously.

**7. SUPERINTENDENT SEARCH**

Dr. Johnson reported that the search consultant has received approximately thirty resumes and/or letters of interest for the Superintendent position. The consultant will screen the files and forward a subset to the committee, which includes the current School Board members, the two incoming School Board members, Dr. McLeod and Mr. Wolfe, with the out-going School Board members being non-voting members of the committee. An Executive Session has been scheduled for next Wednesday at 5:30 p.m. to identify the semi-finalists with the search consultant via telephone. Dr. McLeod set March 24<sup>th</sup> at 5 p.m. for the committee meeting to select the finalists. The finalists will visit Los Alamos for meetings and interviews on April 16, 17, and 18, 2009.

**8. TRINITY DEVELOPMENT PROJECT/20-YEAR FACILITIES RENEWAL PLAN**

Mr. Girrens, Ms. Ahlers and Dr. McLeod recently met with County Councilors Mike Wheeler and Mike Wismer along with County administrators Mr. Baker and Mr. Mortillaro. As an outcome of this meeting, a resolution containing business points on the Trinity Development project will be adopted. The Board reviewed a draft resolution, which was not adopted at this time in order to allow the County representative to review the resolution.

**9. APPROVAL OF BUDGET ADJUSTMENT REQUESTS**

Mr. Wolfe presented the Board with a revised list of BARs, which included two additional BARs. Dr. Johnson made a **MOTION** to approve the budget adjustment requests for February 26, 2009. The **MOTION** passed unanimously.

**10. ADJOURNMENT**

Mr. Girrens made an announcement regarding the Qwest Back to the School Program, which the district will begin to promote, before he adjourned the meeting at 6:52 P.M.

**WORK SESSION**

**1. SULLIVAN FIELD USAGE**

At the October 28, 2008, Board meeting, after hearing of damage to Sullivan Field by a renter, the Board directed the administration to discontinue renting the infield to outside organizations. After receiving calls and e-mails from community groups, the Board clarified their decision. The Board directed the administration to rent the Sullivan field and track only for events for which the track and field were intended. Events such as picnics should not be allowed on the field. The Board heard statements from County officials, lab employees and rugby coaches regarding the use of the field. Mr. Wolfe will review the Schools/County joint usage agreement to identify any changes that might be needed in that document as a result of the Board direction to the administration.

**2. POLICY REVIEW 1000 - 4000**

The Board reviewed policies 1000 – 4000.

Mr. Girrens adjourned the work session at 8:12 P.M.

Draft Prepared and Respectfully Submitted  
on Friday, February 27, 2009

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Cathy McAnally, Recording Secretary

Approved:

Attested:

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President

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Secretary