

**MINUTES - REGULAR SCHOOL BOARD MEETING – TUESDAY, AUGUST 11, 2009, AT 6:30 P.M. IN THE BOARDROOM**

**The School Board held a Board Retreat on Saturday, August 8, 2009 in the Boardroom. No decisions were made at this retreat.**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER**

The Los Alamos School Board held a Regular School Board meeting on Tuesday, August 11, 2009, at 6:30 P.M. in the Boardroom. Vice President Johnson called the meeting to order at 6:31 P.M.

**3. ROLL CALL**

Present	Kenneth Johnson, Vice President Jody Benson, Secretary Thelma Hahn, Board Member Melanie McKinley, Board Member Gene Schmidt, Superintendent Kate Thomas, Assistant Superintendent John Wolfe, Director of Business Services Cathy McAnally, Recording Secretary
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Absent	Joan Ahlers, President
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**4. Recognition by the Board**

**5. Public Comment**

There was no public comment.

**6. Routine Business/Consent Agenda Items**

**6.1 Approval of Agenda**

Ms. Benson made a **MOTION** to approve the agenda as amended. The **MOTION** passed unanimously.

**6.2 Approval of Minutes: Regular School Board Meeting of July 14, 2009, and the Special School Board Meeting of July 17, 2009**

Ms. Hahn made a **MOTION** to approve the minutes of the Regular School Board Meeting of July 14, 2009, and the Special School Board Meeting of July 17, 2009. The **MOTION** passed unanimously.

**6.3 Approval of Budget Adjustment Requests**

Ms. McKinley made a **MOTION** to approve the Budget Adjustment Requests dated August 11, 2009. The **MOTION** passed unanimously.

**6.4 Ratification of July Cash Disbursements**

Ms. Benson made a **MOTION** to ratify the July 2009 Cash Disbursements. The **MOTION** passed unanimously.

## **7. Presentations and Recommendations of the Superintendent and Information for the Board**

### **7.1 Lobbyist Contract**

District lobbyist, Scott Scanland, made a report to the Board about the Governor's afternoon press release announcing a one-day Legislative Special Session in October, which will include budget items only for the current fiscal year. Mr. Scanland also announced that he would be attending a bipartisan meeting in Angel Fire on Friday regarding state budget issues.

The Board reviewed Mr. Scanland's contract and Dr. Schmidt endorsed the renewal of this contract. After adding wording in the contract to include e-mails to the School Board, Ms. Benson made a **MOTION** to approve the lobbyist contract for the 2009/2010 school year as amended. The **MOTION** passed unanimously.

### **7.2 First Reading of Policies**

#### 1140 Distribution of Materials

After reviewing proposed changes to policy 1140, Distribution of Materials, Ms. Benson made a **MOTION** to table the policy. The **MOTION** passed unanimously.

#### 1340 School Building Names

Ms. Benson made a **MOTION** to approve policy 1340 School Building Names. The **MOTION** passed unanimously.

#### 3250 Fees for Materials

Ms. Hahn made a **MOTION** to approve Policy 3250 Fees for Materials. The **MOTION** passed unanimously.

#### 3326 Bills

#### 3327 Signing of Checks

Dr. Johnson made a **MOTION** to table Policy 3326 Bills and Policy 3327 Signing of Checks. The **MOTION** passed unanimously.

#### 3440 Inventories

Ms. Benson made a **MOTION** to table Policy 3440 Inventories. The **MOTION** passed unanimously.

### **7.3 July Journal Entry Report**

Mr. Wolfe presented the July Journal Entry report and responded to Board questions.

### **7.4 Fourth Quarter Expense Report**

Mr. Wolfe presented the fourth quarter expense report and responded to Board questions.

### **7.5 Open Enrollment**

Dr. Schmidt advised the Board that he has reviewed a variety of scenarios to increase enrollment in the district with consideration of the short-term and long-term benefits and after reviewing current enrollment numbers has opened registration for about 87 elementary students and 25 middle school students. He is also considering opening enrollment for approximately 20 high school students.

Mr. Telles provided the Board with a handout of enrollment numbers at each site, as well as, the licensed staffing for each site. Mr. Telles indicated that at Barranca Mesa Elementary both the kindergarten and fifth grade level, additional classrooms or requests for waivers are needed. At Pinon Elementary, Mr. Telles explained to the Board that both the kindergarten and first grade classes are currently at maximum levels.

Sharon Allen, kindergarten teacher at Barranca Mesa Elementary, told the Board that at the kindergarten level, classes of 22 students caused great concern for the teachers due to the age of the children.

Mr. Wolfe advised the Board that two additional classroom teachers at Barranca Mesa Elementary should generate a cost of approximately \$51,000 each plus benefits.

After further discussion, Ms. McKinley made a **MOTION** to approve two additional teachers at Barranca Mesa Elementary for kindergarten and fifth grade using money from leased facilities. The **MOTION** passed unanimously.

#### **7.6 Classroom Waiver Request**

Mr. Telles notified the Board that he would continue to monitor enrollment numbers at Pinon Elementary and requested that the Board approve a waiver application for the kindergarten classes at that site. Ms. Benson made a **MOTION** to pursue a waiver for kindergarten at Pinon. The **MOTION** passed unanimously.

#### **7.7 Negotiated Options for Voluntary Transfers and Sick Leave Bank**

After a discussion, Ms. Hahn made a **MOTION** to approve the negotiated options for voluntary transfers and the sick leave bank as presented on August 11, 2009. The **MOTION** passed unanimously.

### **8. Unfinished Business**

The Board directed the administration to begin a long-term financial planning committee. The administration discussed the need for training in the area of scenario financial planning.

### **9. Board Requested Discussion or Action**

#### **10. Future Business**

##### **10.1 School Board Meeting and Work Session, August 27,2009, in the boardroom at 6:00 P.M.**

Mr. Wolfe notified the Board that he would require a Special School Board meeting in the near future to obtain approval of vehicles that were totaled by the recent hailstorm.

### **11. Adjournment**

Dr. Johnson adjourned the meeting at 8:49 P.M.

Draft Prepared and Respectfully Submitted  
on Wednesday, August 12, 2009

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Cathy McAnally, Recording Secretary

Approved:

Attested:

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President

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Secretary